

Important Instructions

- This Degree/Diploma Certificate Form is to be filled by the student in his/her own hand writing in English, using black ball point pen very carefully in Block Letters only.
- All fields of the application form are mandatory fields must be filled in with legible handwriting. The applicant must ensure the completeness of the application form in all respect, including contact details. Partially filled application forms shall summarily rejected, without assigning any reason(s) whatsoever, and no separate communication by the university to the applicant shall be made thereof. No complaint will be entertained in this regard. Fees, once paid, cannot be refunded or held in reserve.
- Please ensure that your name in the MARKSHEET is correctly spelled as per the HS/SSC or equivalent exam before applying for issue of Diploma/Degree.
- The address of the students must be complete in all respect. It is compulsory to mention PIN Code, Telephone/Cell No. and e-mail address (if any).
- **The Demand Draft of Rs. 1,000/- (Rs. One Thousand for Degree Certificate) in favour of Integral University, A/c DDE payable at Punjab National Bank, Dasauli, Kursi Road, Lucknow. No CASH payment will be accepted.** On back-side of the draft applicant must write their Name, Enrolment Number and Contact Number.
- Candidates are advised to send their applications by Speed/ Registered Post, to avoid loss in postal transit. The Degree/ Diploma will be sent to the candidate by Speed/ Registered Post.
- **CHECK LIST: (Please tick ✓ the boxes or write 'NA' if not applicable)**

- DD is attached
- The candidate has signed Declaration
- Copy of High School Certificate and Mark Sheet
- Copy of Intermediate Certificate and Mark Sheet
- Copy of the Under Graduate Degree Certificate & Mark-sheet.
- Copy of the Post Graduate Degree Certificate & Mark-sheet.

The complete Degree/Diploma Forms along with Demand Drafts are to be sent on the following address:

The Dy. Registrar,
Directorate of Distance Education
Integral University
Lucknow - 226026

Phone.: 0522-2890812, 2890730 **E-mail:** dde@iul.ac.in

Note: Documents must be self attested by Student & Co-ordinator.